**United Unitarian Universalist Congregation**

**506 N. Washington Ave., Waukesha, WI**

United Unitarian Universalist Congregation of Waukesha, WI, invites inquiries and applications to fill the position of **Director of Religious Education providing programming and education to children ages 6-12**. This is a 10-month position (September-June) to begin immediately. Pay rate is $17.50/hr., 7 hours per week including Sundays. One Sunday off per month.

**Responsibilities:**

* Foster a community which nurtures spiritual growth in the church's children and youth, in partnership with church staff and lay leadership.
* Share in ministry with the church's children's and youth education committee
* Research and select curricula for Sunday children's and youth programs
* Recruit, train and support volunteer leaders for Sunday children and youth programs
* Collaborate with Minister and Music Director to plan and lead multi-generational Sunday worship, storytelling and programming
* Welcome and assimilate newcomer families and children, in partnership with church staff and lay leadership.
* Supervise Child Care Providers that oversee younger children
* Encourage multi-generational social service, social justice and community-building programs, in partnership with church staff and lay leadership
* Provide religious education announcements and calendar for Order of Service, weekly email, monthly newsletter, social media and website
* Manage funds and maintain records for education program

All candidates whose approach to programming is compatible with the principles and spirit of the church will be considered. Application may be made by submitting a resume and cover letter to the Rev. David Kraemer. Email: [minister@uniteduuc.org](minister%40uniteduuc.org).

All applications will be held in confidence. Interviews will begin Dec. 5. Inquiries and applications are invited until the position is filled. For more information about the UUC, please visit <http://www.uniteduuc.org/>.